

## Online Application Request - Details of Applicant(s)

Please complete all fields with the details of the applicant(s) you are requesting a form for.

### Details of Applicant 1

**Applicant 1: Application Type\***

- Scheme Record to Join  
  Scheme Record Update  
  Existing Member Scheme Record

- Scheme Record to Join – this is your first time joining PVG
- Scheme Record Update – you are already a PVG member (working with children)
- Existing Member Scheme Record – you are already a PVG member (working with vulnerable adults)

**Applicant 1: First Name\***

**Applicant 1: Middle Name(s)**

**Applicant 1: Surname\***

\* The first name should be the applicants full birth name rather than the name they are known by.

**Applicant 1: Date of Birth\***



**Applicant 1: Email address\***

No generic shared email address as application will be rejected. The email provided must be a personal email or personal work email that only the applicant can access.

**Applicant 1: Current Home Address (including postcode)\***

**Applicant 1: Recruiting Organisation\***

**Applicant 1: Position Applied For\***

**Applicant 1: Regulated Work Group(s)\***

- Children  
  Adults  
  Both

**Applicant 1: Will the work be carried out at the home of the applicant?\***

- Yes  
  No

**Applicant 1: Is the applicant a volunteer?\***

- Yes  
  No

**Applicant 1: Details of ID Documents Checked\***

Please specify the documents checked. You are required to check at least 1 form of Photo ID and 1 form of Address ID. Where no Photo ID is available, please check 2 forms of Address ID and 1 additional ID document (e.g. a birth certificate). Please note that a PVG certificate cannot be used as ID.

**ID Verification:**

- Take this form to another adult (not a family member) along with:
  - 1 item of photo ID AND 1 item of address ID (these must be separate documents).
  - The other adult enters the name of the documents seen (eg. "passport and utility bill") and signs the declaration.

**DECLARATION - I confirm the details in this form are correct and I have seen the ID documents listed above.**

Signed \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_